

## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

#### Inter-institutional agreement 2014/15-2020/21 between programme countries

#### Minimum requirements

The institutions named below agree to cooperate for the exchange of students and staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Alexandru Ioan Cuza University of Iasi	RO IASI02	<b>Prof.dr. Henri Luchian</b> Vice-Rector for International Relations Erasmus Institutional Coordinator <a href="mailto:erasmus@uaic.ro">erasmus@uaic.ro</a>	<a href="http://www.uaic.ro">www.uaic.ro</a>
Faculty of Mathematics		Asist.dr. Ana-Maria Mosneagu, Faculty of Mathematics, University of Iasi, Bd. Carol I no. 11, Iasi 700506 , Romania <a href="mailto:anamaria.mosneagu@uaic.ro">anamaria.mosneagu@uaic.ro</a> Erasmus Faculty Coordinator	<a href="http://www.math.uaic.ro">www.math.uaic.ro</a>
Department of International Relations		<b>Ioana Păștinaru</b> European Programmes Office Bd. Carol I no. 11, Iasi 700506, Romania Tel. +40 232 201021 Fax: +40 232 201201	<i>Erasmus incoming students:</i> <a href="http://www.uaic.ro/uaic/bin/view/Cooperation/incomingstudents">http://www.uaic.ro/uaic/bin/view/Cooperation/incomingstudents</a>

		ioana.pastinaru@uaic.ro	
<b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY  Department of Civil Engineering	<b>I UDINE01</b>	Claudia.schileo@uniud.it outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221  International Student Service iss@uniud.it incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	<a href="http://www.uniud.it/international-area/incoming-mobility">http://www.uniud.it/international-area/incoming-mobility</a>  general course catalogue: <a href="http://www.uniud.it/didattica/facolta">http://www.uniud.it/didattica/facolta</a>  courses held in english: <a href="http://www.uniud.it/international-area">http://www.uniud.it/international-area</a>
		<b>Academic contact: prof. Lepellere M.</b>  maria.lepellere@uniud.it	

#### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

#### Student Mobility (SMS)

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<b>Subject area code</b> [ISCED]	<b>Subject area name</b>	<b>Study cycle</b> [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	<b>Number of student mobility periods</b>	
					Student Mobility for Studies  [total number of months of the study periods or average duration]	Student Mobility for Placements  [total number of months of the placement periods or average duration]
RO IASI02	I UDINE01	461	Mathematics	1 <sup>st</sup> , 2 <sup>nd</sup>	Total months = 5 (1 student)	-
I UDINE01	RO IASI02	461	Mathematics	1 <sup>st</sup> , 2 <sup>nd</sup>	Total months = 5 (1 student)	-

#### Teaching Assignments (STA)

<b>FROM</b>	<b>TO</b>	<b>Number of staff mobility periods</b>
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[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training [total number of days of training periods or average duration]
RO IASI02	I UDINE01	461	Mathematics	1 <sup>st</sup> , 2 <sup>nd</sup>	1 staff member At least 8 teaching hours/staff member	-
I UDINE01	RO IASI02	461	Mathematics		1 staff member At least 8 teaching hours/staff member	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO IASI02		English		B1	English B2
I UDINE01		Italian	English	A1 (Italian) certificate not required	

-**At the University of Udine:** Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

<sup>1</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

### At the University of Udine:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site of I UDINE01:

<http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>

- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
RO IASIO2	August, 1 <sup>st</sup>	December, 1 <sup>st</sup>
I UDINE01	15 May (nomination letter)	30 September (nomination letter)

- I UDINE01 will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01.

- Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). I UDINE01 cannot guarantee the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc...).

- I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

- Erasmus incoming student at I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks directly to the personal post address of the student.

### **RO IASIO2:**

Partner institutions should send nominations by email to [erasmus@uaic.ro](mailto:erasmus@uaic.ro).

2. The receiving institution will send its decision within 6 weeks.

### **Transcript of Records**

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work have been submitted by the student.

### **Termination of the agreement**

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## **F. Information**

### **1. Grading systems of the institutions**

#### **RO IASI02:**

UAIC uses ECTS for transfer and accumulation. The ECTS credit is a notional, averaged unit of 28 hours of student workload for passing a course (contact hours, any form of individual study). Each degree curriculum has 30 ECTS per semester; each course having 5 ECTS at Bachelor level or between 6-10 ECTS at Master level. Each department individually establishes the number of course credits based on its weight regarding the standard workload students need in order to achieve the expected learning results. Credits are awarded only if the student fulfils all the requirements necessary for passing.

Please visit the UAIC website for further details:

<http://www.uaic.ro/uaic/bin/view/Cooperation/ErasmusRecognitionprocedures>

**GRADES:** The Romanian grading scale runs from 1 to 10 and the marks have the following meanings: 1-4 fail, 5-6 sufficient, 7 satisfactory, 8 good, 9 very good, 10 excellent. Recommended ECTS grades: 1-4 = **F**, 5-6 = **E**, 7 = **D**, 8 = **C**, 9 = **B**, 10 = **A**.

**P** stands for Participation, i.e. the student has successfully and regularly attended the course.

<b>Institution [Erasmus code]</b>	<b>WEB PAGE</b>
I UDINE01	<a href="http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng</a>

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO IASI02	IASI County Immigration Service, str. Mihai Costăchescu, nr. 6, Iași Tel.: (0040-232) 302315/302322 Fax. (0040-232) 302315	<a href="http://ori.mai.gov.ro/detalii/pagina/en/Residence-registration/63">http://ori.mai.gov.ro/detalii/pagina/en/Residence-registration/63</a> <a href="http://ori.mai.gov.ro/contact/form/ro/iasi/25">http://ori.mai.gov.ro/contact/form/ro/iasi/25</a>
	Erasmus office Alexandru Ioan Cuza University <a href="mailto:erasmus@uaic.ro">erasmus@uaic.ro</a> Tel. +40 232 201113	<a href="http://www.uaic.ro/uaic/bin/view/Cooperation/registration-police">http://www.uaic.ro/uaic/bin/view/Cooperation/registration-police</a>
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO IASI02	Erasmus office Alexandru Ioan Cuza University <a href="mailto:erasmus@uaic.ro">erasmus@uaic.ro</a> Tel. +40 232 201113	<a href="http://www.uaic.ro/uaic/bin/view/Cooperation/Insurance">http://www.uaic.ro/uaic/bin/view/Cooperation/Insurance</a>
I UDINE01		<b><i>At the University of Udine:</i></b> Non Eu students can provide personally to get a private insurance in order to obtain the VISA for the study period.  Eu students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

### 4. Housing

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
RO IASI02	Erasmus office Alexandru Ioan Cuza University <a href="mailto:erasmus@uaic.ro">erasmus@uaic.ro</a> Tel. +40 232 201113	<a href="http://www.uaic.ro/uaic/bin/view/Cooperation/accomodation">http://www.uaic.ro/uaic/bin/view/Cooperation/accomodation</a> (accommodation form to be downloaded from this link)
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
RO IASI02	Prof.dr. <b>Catalin-George Lefter</b> Dean Faculty of Mathematics	28.11.13	
I UDINE01	Vice rector for International Mobility prof. M. Ballerini	27-11.13	Maurice Ballerini 

<sup>2</sup>Scanned signatures are accepted